

### HOW YOU CAN FOIL TERRORISTS



OCJCS PC 5260  
October 2001

### TERRORISTS DEPEND ON YOU!!!

A dynamic threat environment demands our utmost vigilance and discipline, we must refine existing protective measures to prevent or substantially mitigate any threat.

#### Important Phone Numbers

- Aviano Police SVS Desk: 0434-30-7200
- Aviano AFOSI: 0434-30-7642
- Eagle Eyes: 0434-30-7200 or 7642
- Carabinieri: "112"
- US Embassy Rome: 06-46741
- US Consulate Florence: 055-266-951
- US Consolate Milan: 02-290-351
- US Consulate Naples: 081-761-4303

### GENERAL SECURITY ISSUES

- Guard Information About Yourself and What You Do
- Limit discussion and accessibility of any information (written or verbal) that may provide terrorists insights for targeting.
- Always use secure means when passing sensitive information.
- Destroy identifiable information.
- Recognize and Report Unusual or Suspicious Behavior.
- You are the first line of defense against terrorism. Be aware of your surroundings. Report anything unusual to your chain of command, local authorities or the FBI.
- Write down license numbers of suspicious vehicles; note description of occupants.
- Be Prepared for the Unexpected.
- Plan for the range of threat possibilities, avoid established or predictable patterns.

### TO/FROM WORK OR IN TRANSIT SECURITY

- Be Prepared for the Unexpected
- Look for tampering. Look under and around your auto.
- At all times, keep your doors locked and windows rolled up.
- Alter routes and avoid choke points.
- Alternate parking places.
- Plan safe locations along your route.
- Guard Information About Yourself - Maintain a Low Profile
- Consider wearing civilian clothing when riding on mass transit.
- Avoid car markings that identify you as senior ranking DoD personnel (such as GO stars on vehicles).
- Guard Information Terrorists Can Exploit.

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## OFFICIAL/UNOFFICIAL

### TRAVEL SECURITY

- Be Prepared for the Unexpected
- Prior to Travel - Ensure your Level 1 AT Training is current.
- Prior to Travel (OCONUS) - Receive AOR specific Threat Briefing (by security officer).
- Hotel Selection Considerations – Select an inside hotel room (away from the street-side window), preferably on the 4th–10th floors.
- If traveling overseas, know the location of the US Embassy and other safe locations where you can find refuge or assistance.
- Avoid use of rank or military addresses on tickets, travel documents or hotel reservations.
- When possible, travel on tourist passports.
- Guard Information About Yourself - Maintain a Low Profile.

- Destroy all envelopes or other items that show your name, rank, or other personal information.
- Instruct your family and associates not to provide strangers with information about you or your family.
- Be cautious about giving out information regarding family travel plans or security measures and procedures.
- Consider removing your name and rank on your home/military quarters.
- Avoid the use of your name and rank on answering machines.

### TELEPHONE SECURITY

If you receive a threatening phone call or Bomb Threat, dial 911 or 112 off base, and relay all information you can.

## HOME SECURITY

- Be Prepared for the Unexpected
- Brief family members on your residential security and safety procedures.
- Ensure family members learn a duress word and it is on file at your office.
- Advise associates or family members of your destination and anticipated time of arrival.
- Use peephole viewers before you open the door.
- Don't open the door to anyone until you know who it is.
- Ensure sufficient illumination exists around your residence.
- Be alert to strangers who are on government property for no apparent reason.
- Refuse to meet with strangers outside your work place.

## MAIL BOMB INCIDENTS

- Be Prepared for the Unexpected
  - Avoid opening or processing mail in close proximity to others.
  - Check mail and packages for:
    - Unusual odors (shoe polish or almond smell).
    - Too much wrapping.
    - Bulges, bumps, or odd shapes.
    - No return address or unfamiliar return address.
    - Differing return address and postmark.
    - Incorrect spelling or poor typing.
    - Items sent "registered" or marked "personal".
    - Protruding wires or strings.
    - Unusually light or heavy packages.
    - Excessive amount of postage.
    - Oily stains on the package.
    - Appearance of foreign style handwriting.
- Clear the area immediately & notify your chain of command, local authorities or the FBI.

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